

Appendix 3

Poster self-management leadership roles

SELF-MANAGEMENT LEADERSHIP ROLES

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Each small group manages its own dialogue, flip-charts, time, and reports. Here are useful roles for self-managing this work. You can divide up the work and rotate the four leadership roles as you wish.

- **DISCUSSION LEADER** – Ensures that each person who wants to speak is heard within the time available. Keeps group on track to finish on time.
- **TIMEKEEPER** – Keeps group aware of time left. Monitors reports and signals time remaining to reporter.
- **RECORDER** – Writes group's output on flipcharts, using speaker's words. Asks people to restate long ideas briefly.
- **REPORTER** – Delivers report to large group in time allotted.